



**SACRED HEART
SCHOOL**
TATURA

School Information Pack

Here at Sacred Heart, we firmly believe all students enrolled, and any child visiting, have the right to feel safe and be safe in all school environments and outside of school hours. The wellbeing of children in our care will always be our first priority and we have zero tolerance to child abuse. We aim to create a child safe and child friendly environment where children feel safe and are free to enjoy life to the full without any concern for their safety.

Catholic Identity

Children's Mass

We celebrate 'Children's Mass' each 2nd Sunday of the month during school terms. These Masses are central to the strong connection between our school and our Sacred Heart Parish. Children fulfill many roles within the Mass and sing songs they have learnt at school. Children's Mass is followed by morning tea in the Mercy Centre.



Church

The original Sacred Heart church was built in 1889 with the current church being built in 1912. Of particular importance are the four stained glass windows, each representing an important element of the life of the church: St Patrick, St Bridgid, the Sacred Heart and Our Lady and Child. The Church, Sacred Heart School, Parish Hall and the Convent of Mercy in the Catholic precinct are lasting monuments to the wonderful work of past priests, parishioners and school families.

First Friday Mass

We celebrate Mass as a whole school on the 1st Friday of each month during school terms. Each of these Masses play a significant role in the faith life of our school. Each Mass has a theme: Opening School Mass, Lent Mass, Mother's Day Mass, Feast of the Sacred Heart, Grandparent's Mass, Father's Day Mass, All Saints Day and Advent Mass. All families and parishioners are warmly invited to join us at these Masses.



Mercy Charism

Sacred Heart Primary School was founded by the Sisters of Mercy in 1900. The values of the Sisters of Mercy are Mercy, Dignity, Quality, Commitment and Care. These are fully expressed through the lives and work of the Sisters and through their ministries in our contemporary society. Being educated in the Mercy tradition today, calls us to action in the same manner as it did more than 100 years ago when our school was born. Maintaining our Mercy tradition requires us to think, act and live out the Mercy Values. We give thanks to the Sisters of Mercy who first lit the flame in our school and all the past and present students, families and staff members who have kept it burning brightly throughout the years.

Mini Vinnies

St Vincent de Paul Society was formed so that men and women might live out the Gospel by serving people in need. Frederic Ozanam and his young companions founded the Society in 1833 in Paris, and placed it under the patronage of the apostle of the poor, St Vincent de Paul. At Sacred Heart, students IN years 3 - 6 volunteer to meet in a group called Mini Vinnies. The students meet together to grow in awareness of the issues faced by people who experience disadvantage. Mini Vinnies members work together to raise awareness and/or funds to help support those in need, both within our local community and in our world.

Parish Community

Our parish, Sacred Heart Parish Tatura, was formed in the late 19th century when a foundation stone was laid on land donated by Thomas Hogan. Our church and school are still located on Hogan Street. Our parish community is made up of a wide range of people of all ages. As a community, we gather to celebrate Mass each Saturday night at 6pm and every Sunday morning at 9:30am. As a committed Catholic parish, strong bonds exist between all parishioners, many of whom volunteer their time for the benefit of the community.



Prayer Table

Each classroom has their own prayer table. Each prayer table is a sacred space that reflects special intentions or focus points for the class at any given time. The prayer table is an important space with the classroom as it reminds us that we are always in the presence of our God. Prayer tables can be found in all areas within our school where students and families gather together.

Sacraments – Baptism

Jesus' baptism by John symbolized the beginning of his public ministry. Jesus freely accepted and began his mission empowered by God the Father and guided by the Holy Spirit. Through Baptism we, too, are empowered by God and guided by the Holy Spirit. We are called to share in the life and work of Jesus, by fully using the gifts God has given us. Being Baptised:

- Makes us members of the Church
- Cleanses us from sin
- Makes us sharers in the life and identity of Christ



Sacraments – Reconciliation

Reconciliation is the Sacrament of God's forgiveness. Reconciliation is also a Sacrament of 'healing'. When preparing for this Sacrament, candidates and their families are called upon to go beyond recalling actions and ask for God's loving forgiveness. Reconciliation is:

- An opportunity to recognize and name our faults and to begin again
- God asking us to repair damage done to others
- God loving and forgiving us

Here at Sacred Heart, the Sacrament of Reconciliation is celebrated in Year 3.

Sacraments – Confirmation

Confirmation strengthens us with the gifts given by the Holy Spirit so that we may serve God with justice, wisdom, love, joy, peace, patience, kindness, goodness, trustfulness and self control. We also affirm and use our gifts fully and encourage others to use their gifts too. Confirmation:

- Seals us with the Holy Spirit
- Strengthens us for service
- Invites us to, and equips us for, being a witness to Christ

Here at Sacred Heart, the Sacrament of Confirmation is celebrated in Year 4.



Sacraments – First Eucharist

The story of the Last Supper is the foundation of our celebration of the Eucharist. The original meaning of the word Eucharist was 'to give thanks and praise' to God for his wonderful works. As we share the Eucharist, we sense the great love Jesus has for all his people. Eucharist completes Christian initiation and is the spiritual food for our life's journey.

- Signifies and brings about our unity in Christ
- Enables our participation in the sacrifice
- Feeds and sustains us for continuing Christ's work in the world

Here at Sacred Heart, the Sacrament of First Communion is celebrated in Year 4.



Source of Life

Source of Life is the core document relating to Religious Education within the Diocese of Sandhurst and outlines the Religious Education curriculum for F-12. Source of Life provides a clear Religious Education curriculum which students have opportunities to hear, experience and witness the Good News and to respond to the person and message of Jesus.

Steps in Faith

The Steps in Faith document is the core resource that sacramental candidates and their families use when preparing to receive the Sacraments of Reconciliation, Confirmation and Eucharist. Candidates use the Steps in Faith booklets when meeting in small groups as part of the learning and faith development component of preparing to receive each sacrament.

Pastoral Wellbeing

Awards

Student of the Week awards are handed out at our weekly assembly by each classroom teacher. Each award aligns directly with at least one PBIS expectation, with the teacher giving explicit feedback to the whole school on which expectation the student has excelled in and why. Parents are notified prior to the assembly where possible.

Behaviour Management

The behaviour expectations at Sacred Heart are outlined explicitly in the PBIS matrices for each area of the school. These expectations are taught and referred to on a regular basis and form the core of our response to negative behavior in the school. Behavioural incidents are dealt with, where possible, by the classroom teacher in accordance with the Behaviour Management flowchart to ensure consistency across the school. Incidents are documented through a school-wide database system so that proactive measures are able to be put in place for the student to realign his/her behavior to each of the PBIS expectations.

Camps

Our Camp Policy outlines a strong commitment to the camp experience that each and every student at Sacred Heart receives and plays a part in. School Camps are a wonderful opportunity for students to further develop social and emotional behaviours, as well as connect with peers and staff in a varied setting to the school environment. Students in Years 3 - 6 participate in a school camp each year. The location of each camp varies according to the overall focus of the unit during the year. Possible locations include: Camp Currumbene - Corop, Billabong Ranch - Moama, Camp Marysville - Marysville and Feathertop Chalet - Harrietville. Years 3 and 4

participate in a 1 night camp, while Years 5 and 6 student participate in a 2 night camp. Camp fees are included in the overall fee schedule each year.



Chess Club

Once a week our Special Education Leader leads an inside Chess Club session during lunchtime for any students who are interested in learning how to play the game of Chess. Students from all year levels have the opportunity to participate in Chess Club, not only learning the strategically important aspects of the game, but also the vital social skills involved in playing and communicating with peers.

Child Safety

Here at Sacred Heart, we firmly believe all students enrolled, and any child visiting, have the right to feel safe and be safe in all school environments and outside of school hours. The wellbeing of children in our care will always be our first priority and we have zero tolerance to child abuse. We aim to create a child safe and child friendly environment where children feel safe and are free to enjoy life to the full without any concern for their safety.

Men's Shed

Here at Sacred Heart we very proud of connection to the Tatura Men's Shed organization. Each week, volunteers from the Tatura Men's Shed visit the school and work with selected male students during the afternoon learning session. The students and volunteers work on designing and constructing a wide range of pieces, all hand crafted by the students and volunteers. The Men's Shed program at Sacred Heart provides an outstanding opportunity for students in the middle and senior year levels to become involved in the design and construction phases of technology.



Parent Information Night

Aligning with Sacred Heart's continued focus on enhancing home-school relationships, teachers in each unit plan and present a 30 minute presentation at the beginning of each school year. The Parent Information Night plays an important part in the communication learning focuses for the year ahead, behavior and social expectations of the classes and how each parent can be directly involved in their child's learning. The night includes a BBQ dinner and question time during each session.

PBIS

Positive Behavioural Interventions and Supports is a proactive behaviour expectations system that focuses on learning and teaching of positive social behaviours. Expected behaviours at Sacred Heart are outlined in the PBIS matrices for each area of the school. At Sacred Heart we use the categories: Be Responsible, Be Respectful, Be Resilient, and Be Your Best to explain and explicitly teach expected behaviours.



Playgroup

Our Playgroup meet weekly in an outdoor learning space adjoining a warm, inviting classroom during school terms. Each Playgroup session is led by our Wellbeing Officer and regularly includes roleplaying, construction, sand play and sharing a book. Playgroup is open to all families in the local area, whether they are current school families or not.

RRRR

The Respectful Relationship program is designed to help students deal with a range of challenges they may face during the early years and covers topics including being respectful, resilient and engaged at school and confident in themselves. In the primary years, the focus of Respectful Relationships is on treating everyone with respect and dignity by developing a greater sense of self-awareness, awareness of others, self-management skills and appropriate decision making skills.

Sunsmart

Sun protective clothing, including a school broad-brimmed hat and the option of a long sleeve collared T-shirt are part of the school uniform to encourage Sunsmart behaviours. Students are required to wear hats at all times when outside between September 1st and May 1st. *"1st of September - Hats to remember, 1st of May - Hats off day"*! During these times of the school year, students who do not have a school hat are directed to a shaded quiet area to play as part of our 'No hat - No play' expectation. Students are also encouraged to wear an appropriately related SPF sunscreen. During times of extreme heat and UV, classes aim to minimise the time they spend in direct sunlight during the middle and afternoon sessions.

Wellbeing Officer

Our Wellbeing Officer plays an integral role in the continued health and wellbeing of our school community. The Wellbeing Officer is a member of the Wellbeing Leadership Team who meet weekly to discuss and plan for opportunities that ensure Sacred Heart continues to be a well community. The Wellbeing Officer also meets with individual students as well as small groups on a needs basis as decided upon through a Teacher-Wellbeing Officer referral process.

Working With Children Check

Inline with our aim to provide a safe learning environment for all children, it is now an expectation that all adults involved in activities at Sacred Heart have a current Working with Children Check (WWCC) and provide a copy to the school. This applies to those who help in classrooms, go with the students on excursions and are involved with any sporting event etc. As part of the

Child Safety requirements of our school, it is also expected that all volunteers attend an Volunteer Induction Session about Child Safety. Volunteer Induction sessions are held regularly throughout the school year. Please see the Principal or Deputy Principal for further information.

Yoga Club

Once a week our Wellbeing Officer leads a Yoga session during lunchtime for any students who wish to come inside and participate in a guided yoga lesson. Attendance is voluntary and open to students from all year levels. Yoga Club provides students with an exciting and supported opportunity to be active during lunchtime in a safe and calm space.

Leadership

Annual Action Plan

The Annual Action Plan forms the basis of all our strategic intentions for the year ahead. The plan outlines our overall strategic goals and the short-term actions required to achieve these goals. The Annual Action Plan encompasses goals and strategies that align with the five key areas of COSSI: Catholic Identity, Pastoral Wellbeing, Leadership, Learning and Teaching, and Stewardship of Resources. Our Annual Action Plan is a public document which is easily accessible on our website.



Buddy Program

Our buddy program plays an integral role in the positive transition from kinder to primary school. Each year, Year 5 students are partnered with an incoming Foundation student. Both the Year 5 and Foundation student meet throughout the transition process and get to know each other in the school environment. At the beginning of the new school year, each buddy is a great support to the new Foundation student as he/she becomes settled in school life. As the years go on, many special friendships result from the beautiful nature of the relationships built through the Buddy Program.

Catholic Education Office

Sacred Heart School Tatura operates with the Catholic Diocese of Sandhurst. The Sandhurst Catholic Education Office is the central provider of Catholic Education within the diocese and plays a key role in supporting our school in areas related to governance, policy and improvement.

Local Community

Sacred Heart is an active member within the local Tatura community, always forging meaningful relationships with community organisations and projects such as St Vincent de Paul, RSL, Men's Shed, Moyola Lodge and the Tatura Art Show. Students are also actively involved in the community through fundraising efforts, performing at local events and networking with other local schools and kindergartens in the area.

Parish Priest

Our Parish Priest, Fr John Paul Pasala, is a very active member of our school community. Along with leading our many and varied Masses, feasts and celebrations, Fr John Paul is a member of the School Board and visits classrooms from time to time. Fr John Paul is highly regarded by the school community, especially the students, who value his time, wisdom and humour.

School Board

Our school board is a dynamic advisory board who are deeply connected to the strategic operations of the school. The School Board comprises of the Parish Priest, Board Chair, Principal, as well as staff, parent and parish representatives. The School Board meet monthly during each school term.

Strategic Plan

Our Strategic Plan 2018 - 2020 is a core document relating to our ongoing strategic decision making and planning. Our Strategic Plan comprises five key areas of our school: Catholic Identity, Pastoral Wellbeing, Leadership, Learning and Teaching, and Stewardship of Resources. It outlines key goals and priorities for the following three years, measurable outcomes, and key personnel responsible for each area. The Strategic Plan can be found on the school website.

Student Leadership

At Sacred Heart, we do not elect School Captains annually. We believe that all students should have the opportunity to lead, and only by promoting each school member as a leader, do we actively engage all students in a shared leadership model. Each year, all Year 6 students have the opportunity to lead in varying ways. The Student Leadership Program centres around four key areas: Catholic Identity, Wellbeing, Sustainability and Technology, with students leading in each area throughout the school year.

Learning and Teaching

Arts

Art lessons at Sacred Heart encourage creativity through numerous mediums and formats, providing students with the opportunity to explore inspiring artists and their artwork. We do this through connecting and responding to the artists' intentions and incorporating similar materials and techniques in our own creative art projects.

Assembly

Our weekly School Assembly is held each Friday afternoon at 2:30pm in the Mercy Centre. The Year 6 Catholic Identity Leadership Team present the assembly. Regular elements of our assemblies include: Opening Prayer, reading of Sunday's Gospel, messages from the Principal, Student of the Week awards, Birthdays and Special Achievements. Families are most welcome and warmly encouraged to attend our Friday afternoon assemblies.



Choir

Open to students in years 2-6 who love to sing and perform, our School Choir meets weekly and enjoys performing at special school events. At the end of the year, students from Foundation to Year 6 are invited to be a part of our Carols Choir, performing at Moyola and Carols by Candlelight.



Cross Country

The Cross Country was added to the Sacred Heart calendar in 2017. Students run age appropriate courses between 1 and 2.5 kilometres around the Cussen Park wetlands. This event is well supported by the school community to ensure continual supervision of students around the entire course. While the first five finishers in years 3 to 6 have the opportunity to represent Sacred Heart at the inter-school cross country event in Shepparton, the main emphasis is on each student doing their best to complete the course in their best time. Our PBIS qualities are also celebrated on this day.

Excursions

Students in Years Foundation to 2 participate in a day long excursion each year. The location and focus of each excursion is directly related to the learning focus of the unit during that term or semester and often involves a bus trip to a location outside of the Goulburn Valley. Each excursion is a wonderful experience for the students, primarily due to the fact that learning and socialising in a different environment provides excellent opportunities for all students to have fun, engage with their peers and develop a sense of learning outside the school environment. Depending on curriculum focus areas, additional excursions to events and locations closer to school are often included throughout the year as well. Unless otherwise stated, these excursions are included in the overall fee schedule each year.



Inquiry

We have a shared whole school focus each term where students study elements of humanities and sciences. The curriculum areas of Civics and Citizenship, Economics and Business, Geography and History are included, as are studies in Science: biological, chemical, physical and Earth and space sciences. Students are engage in activities that expand their curiosity and willingness to explore the world around them. All our units are directly linked to the Year 6 graduation outcomes. Students often partake in whole school experiences that celebrate and showcase their learning.

Italian

As Tatura has a rich Italian heritage students from Foundation to Year 6 learn Italian as a second language. Lessons are based around a theme, with students learning the language, whilst also gaining an understanding and appreciation of the culture. Italian is a phonetically based language, which assists children greatly in their learning.

Learning Support Officers

Learning Support Officers work under the direction and supervision of the class teacher to support the education of all students, or at times specific students, including those with disabilities. They may work within the whole class, with a smaller specifically identified group requiring targeted intervention or with an individual student when implementing particular aspects of their Personal Learning Plan (PLP).



Library

Our school Library is full of wonderful texts of all sorts. It is open each day for students and classes to visit and enjoy. Many students visit the Library more than once each week to borrow books to explore and read. The Library is also open to families who are most welcome to start a borrowing account and take books home to read. Educational board games are also available for families to borrow.

Morning Reading

Morning reading can vary slightly between classes but essentially, children read their home reading books that they have changed that morning to the teacher and to parents who have volunteered to listen to them. Sometimes, it will also include children from higher grades listening to individuals read when we are short of parent helpers. Morning reading runs for approximately 20 minutes in the Junior Unit and afterwards, the children are generally involved in a reading activity until all students have been listened to.

Music

Students engage in a sequential music program from Foundation to Year 6. There is a strong emphasis on the development of aural skills through the exploration of sound, song, movement and playing. Students develop an understanding of the musical elements and an appreciation of music through active involvement; playing instruments, singing and listening to music from a range of styles, traditions and cultures. Every second year Year 5/6s perform at The Festival of the Sacred, a wonderful event led by the Diocese of Sandhurst. In alternate years a group of years 3-6 children perform at Sandhurst Arts on Show, participating in singing, dance and drama workshops whilst working with instructors from the Australian School of Performing Arts.





Physical Education

Physical Education is taught at each year level throughout the school each week. Every class participates in a minimum of 2 PE lessons, one of which, depending on timetables is lead by a specialist PE teacher. Students wear school sports clothes on the days they are scheduled to participate in the lessons. The Physical Education program at Sacred Heart plays a key role in promoting healthy and active lifestyles in our school community.

PMP

PMP (Perceptual-Motor Program) refers to an individual's ability to receive, interpret and respond to sensory information. 'Perception' is the receiving of this information and the 'motor' refers to the responsive movement. Perceptual-motor abilities include body image, balance, spatial awareness, hand-eye and foot-eye coordination. Attributes of movement such as rhythm, locomotor coordination, agility, strength and flexibility are also included.

Professional Learning

We are deeply committed to ongoing improvement in all areas of our school. As part of this commitment, staff participate in Professional Learning in an ongoing manner throughout the year. This includes meeting in teams weekly to plan learning experiences for all students and analyse learning data to inform teaching procedures and instruction. In addition to this, staff participate in Professional Learning days during the year. These days are student free days where staff meet according to the overall curriculum focus of the time. Families are notified as early as possible through the school newsletter when these days are to occur.

Promoting Positive Relationships

PPR is an initiative that aims to build positive relationships between students of different year levels. Following a number of First Friday Masses, students are grouped in multi-age groups and participate in a fun and engaging activity led by a teacher. Each PPR session is conducted between Recess and Lunch on the day of the Mass.

Program Support Group Meetings

Program Support Groups are a partnership between home and school that plan, monitor and assess programs for students with diverse learning needs. The PSG meet each term to discuss progress and modify Personal Learning Goals. The PSG consists of the parents, the class teacher, the Learning Diversity Coordinator and the Principal. Minutes are taken at each meeting noting the agreed actions, person responsible and timeline.

Reporting

Reporting encompasses both the the assessment and reporting of academic and behavioural growth. We use a whole-school assessment schedule for teachers that includes a variety of assessment strategies and provides multiple sources of information about student achievement. This includes tests and assignments, projects, portfolios, performance observations, discussions and involvement in standardised assessments. Teachers work together to improve student learning by accurately determining current performance as well as areas of future need and development. Two written reports are provided to parents annually, at the end of Semesters One and Two.

Rock Band

Forming in 2018, our Rock Band is a student group that meets weekly, learning and rehearsing well-known rock and pop songs with the intent of performing them in front of a live audience. Consisting of students from Grades 3 to 6, the band is passionate about performing their gifts and talents. This is an opportunity for students who are learning a musical instrument to grow in a team environment and have a taste of being in their very own music group!



Sports

The Athletics sports are an important social event on the Sacred Heart Calendar. Students practise for several weeks during Physical Education lessons where junior students are introduced to age appropriate athletic events and senior students are coached to refine their athletic skills and techniques. Both the day and twilight events are well-supported by parents, grandparents and community members in the capacity of adjudicators, marshalling, measuring and scoring. The twilight events commence with the now famous House Marching Competition. Three perpetual trophies are awarded each year to the houses that best demonstrate Team Spirit, Sporting Achievement and Marching.



Student Led Conferences

Student Led Conferences, previously known as Parent Teacher Interviews, provide an opportunity for the parent/caregiver, student and teacher to meet in an environment that both celebrates successes and sets goals for the future. Student Led Conferences allow each student the opportunity to communicate his or her learning strengths with the teacher and parents/caregivers within a context that both supports and affirms progress being made.

Swimming

All Sacred Heart students participate in a 1 week intensive swimming program at Aquamoves in Shepparton. Students are placed in small groups according to individual skill levels. Individual progress is generally rapid within the daily 40 minute sessions. Auswim accredited swim teachers guide the students to practise correct swimming technique and water safety.



Technology

Digital technology is an integral part of learning at Sacred Heart. Our one to one iPad program in the Senior school is bound with User Agreements and Digital Technology Policies that ensure safety and correct use. Years Foundation through to Year Four have access to iPads in the classroom. Skills that are required for 21st century learning and teaching are provided for our students and staff. Parents are invited to a 1:1 iPad information evening and an evening on the importance of cyber safety. Communication between the student, teacher and parent is easily accommodated through the use of technology.

Tournament of Minds

Tournament of Minds is a problem solving programme for teams of students. The students in the team have to work collaboratively and creatively on creating a solution to a Long Term Challenge (over 6 weeks) to present to a panel of judges. They also have to show their problem solving skills and ability to work as a team by solving an unseen Spontaneous Challenge. This programme is for students in years 3-6 and the team consists of 7 members.

Units - Teams

All staff at Sacred Heart work within collaborative teams. Staff plan together as a unit where all curriculum is planned and discussed in great detail. Planning takes place each week for two hours. The Junior Unit consists of Foundations to Year Two. Year Three and Four makes up the Middle Unit, while Year Five and Six constitutes the Senior Unit.

Victorian Curriculum

Learning and Teaching at Sacred Heart is guided by the Victorian Curriculum. The curriculum covers English, Mathematics, The Arts, Critical and Creative Thinking, Ethical Capabilities, Health and Physical Education, The Humanities, Intercultural Capabilities, Languages, Personal and Social Capabilities, Sciences and Technology. The children work their way through the sequential curriculum throughout their years at school. We regularly assess our students so they are learning to the best of their ability. Students receive a report twice a year that directly reports to standards set out in the Victorian Curriculum. Parents also have the opportunity to attend a Student Led Conference twice a year where the students are able to set goals around the Victorian Curriculum.

Stewardship of Resources

Before and After School Care

We provide Before and After School Care here in our Mercy Centre each school day. The service has a standard fee per morning and night and eligible parents are encouraged to claim the Child Care Subsidy which substantially reduces the cost of the care. Before School Care is offered from 7:30am onwards and After School Care runs from 3:20pm up until 6pm. For more information, please see staff in the school office.

Car Parking

Sacred Heart is fortunate to have many options for families during drop-off and pick-up times. At all times, we aim to provide and maintain a safe and positive learning and working environment. To ensure this is the case, we believe the school community needs to work together to ensure all students are safe near and around cars and traffic at both the St Mary's Hall and Hunter Street pick-up locations. It is the school expectation that parents/guardians meet their child at the gate. Students need to be picked up from the gate or across the road so that they are not walking unsupervised through car parking areas.

Crossing - Hogan Street

Our school crossing on Hogan Street is an important facility that we expect all students and families to use at all times during the school day. The crossing is supervised from 8:15am each morning and until 3:45pm each afternoon. Students are expected to walk and dismount any bike or other mode of transport when accessing the crossing.

Environment

Sacred Heart is blessed to be situated in such a beautiful town in the heart of the Goulburn Valley. The school site is spacious, green and extremely well kept. Our school community takes great care in ensuring the school environment remains clean, beautiful and welcoming. With 10 dedicated classrooms, Library, Art Room and the large Mercy Centre for school gatherings, all school buildings reflect contemporary educational philosophies and practices.

Facebook

We acknowledge there is an increasing number of people using social networking sites. The widespread availability and use of social networking applications presents us with opportunities to understand, engage, and communicate with audiences in new ways. By having a Facebook page, we are able to feed school information, news and notices directly into the personal news feeds of parents and the wider school community. The rationale for the School Facebook page include: 1. Build our school community by building our school spirit. 2. Provide a positive focus for our school and bring attention to the things we do that make our school community great. 3. Publicise school events, and increase awareness about school fundraising. 4. Highlight positive school achievements in a forum where they can be shared by the school community.

Fees

The annual school fee is set at the end of each year by the School Board. The current annual fee is broken down into the following sub categories: Family fee, Student levy, iPad lease (Gr 5-6), Excursion levy (Gr F-2) and Camp fee (Gr 3-6). All school fees, levies and costs (including excursions, camps and swimming) are charged at the beginning of the school year. Details of current costings are available from the office. It is our policy as a Catholic Primary School that no child will be excluded from school if a family has a genuine financial difficulty. We encourage families experiencing financial difficulties to contact the Principal so that alternative arrangements can be made. Such arrangements are always strictly confidential.



Fete

The Sacred Heart Parish Fete is renowned throughout the town as a wonderful parish-community led event. Held each March, the fete is organised and ran by a team of parent, staff and parish volunteers. The fete incorporates a wide range of stalls and activities, with the food stalls and eating area in the Quadrangle providing a fantastic opportunity for families to socialise.

Grounds and Maintenance

Our school grounds are well cared for by all students, staff and families. We are blessed with green play areas, playground spaces under cover and newly installed passive play areas for students to explore and socialise in.

Lunch Orders

School Lunch Orders are collected on Thursday and Friday mornings. Tatura Hot Bread supply all lunches. School Lunch Orders need to be placed in the classroom basket prior to 9am so that the order can be filled and delivered to school by 11am. Updated menus are available on our website. In the event that a student forgets their lunch order, we will provide them with a sandwich for lunch.

School Organisation

We strongly encourage students to be at school before 8.55am but not before 8.30am. The school grounds are open to students from 8.30am each morning and until 3.45pm each afternoon. There is no supervision provided outside these times, therefore to ensure student safety it is important that students are not in the school grounds outside the supervised times.

Bell times are as follows:

8:55am	Students enter classrooms	1:30pm	Lunch eating time
9am	Morning Session begins	1:40pm	Lunch break begins
10:50am	Recess eating time	2:15pm	Lunch break ends
11am	Recess break begins	2:20pm	Afternoon Session begins
11:35am	Recess break ends	3:20pm	End of school day
11:40am	Middle Session begins		